

MISSOULA COUNTY PUBLIC SCHOOLS

BI-WEEKLY PAYROLL SCHEDULE

07/01/2016 - 06/30/2017

PAYROLL #	PAY PERIOD	TIMESHEET DUE DATE	PAYDAY	NOTES
13B6	06/13 - 06/26	06/24	07/01	ALL CHECKS TO BE MAILED
14B6	06/27 - 07/10	07/08	07/15	ALL CHECKS TO BE MAILED
15B6	07/11 - 07/24	07/22	07/29	ALL CHECKS TO BE MAILED
16B6	07/25 - 08/07	08/05	08/12	
17B6	08/08 - 08/21	08/19	08/26	
18B6	08/22 - 09/04	09/01	09/09	Early due date
19B6	09/05 - 09/18	09/16	09/23	
20B6	09/19 - 10/02	09/30	10/07	
				10 month staff only - early due date is Oct. 13th. All others due date is Oct. 14th.
21B6	10/03 - 10/16	10/13	10/21	
22B6	10/17 - 10/30	10/28	11/04	
23B6	10/31 - 11/13	11/10	11/18	Early due date
24B6	11/14 - 11/27	11/22	12/02	Early due date
25B6	11/28 - 12/11	12/09	12/16	
				10 month staff only - early due date is Dec. 21st. All others due date is Dec. 23rd. ALL CHECKS TO BE MAILED
26B6	12/12 - 12/25	12/21	12/29	
01B7	12/26 - 01/08	01/06	01/13	
02B7	01/09 - 01/22	01/20	01/27	
03B7	01/23 - 02/05	02/03	02/10	
04B7	02/06 - 02/19	02/16	02/24	Early due date
05B7	02/20 - 03/05	03/03	03/10	
				Early due date ALL CHECKS TO BE MAILED
06B7	03/06 - 03/19	03/16	03/24	
07B7	03/20 - 04/02	03/31	04/07	
08B7	04/03 - 04/16	04/14	04/21	
09B7	04/17 - 04/30	04/28	05/05	
10B7	05/01 - 05/14	05/12	05/19	
11B7	05/15 - 05/28	05/24	06/02	Early due date
				10 month staff only - early due date is June 8th. All others due date is June 9th. ALL CHECKS WILL BE MAILED
12B7	05/29 - 06/11	06/08	06/16	
13B7	06/12 - 06/25	06/23	06/30	

Paychecks will be in the buildings and available by noon on payday.

*Paychecks for substitutes will be mailed the day before payday
unless otherwise specified.*

Timesheets received after the due date WILL be put in the next payroll.